

Church Street Marketplace District Commission
Meeting Minutes

Commissioners present: Jeff Nick, Buddy Singh, Jed Davis, Linda Magoon, Lorre Tucker, Michael Ly, Phil Merrick, Lara Allen

CSM Staff Present: Ron Redmond, Jenny Morse, Rose Chevalier

Visitors: Becky Cassidy (Marketplace Consultant), Pat Cashman (DPW), Dave Stoll (Bookies), Miro Weinberger, Brian Lowe, Paul Buschner, Kelly Devine, Mike Rooney, Brandy Companion, Jennifer Taylor

Monday, June 13, 2016

- I. COME T ORDER
- II. AGENDA
- III. MINUTES
 - a. Motion – Buddy; Second – Lorre; Minutes approved
- IV. Cart Vendor Program
 - a. Approval of retail Cart Vendor license transfers
 - i. Matthew Mantone to Benjamin Clark
 - ii. Paul Stanton to Tim Camisa and Mike Rooney
 1. Motion – Michael Ly; Second- Linda Magoon; Motion passes
 - b. Approval of Food Cart License on Top Block for Mao and Peter Hartwell
 - i. Motion – Lorre; Second – Buddy; Approval Passes
 - c.
- V. PUBLIC FORUM
 - a. Mayor Weinberger checking in with CSM Commission
 - i. Arrival of new CEDO director Noelle MacKay creates opportunity for more coordination with CSM.
 - ii. Reappointment for Commissioners Magoon, Nick, Tucker and appointment of Marc Sherman
 - iii. Foot patrol presence helping appearance and environment of the downtown.
 - iv. Thank you for list of merchants who support Burlington Town Center redevelopment
 - v. Capital investment – Hopeful that going forward there will be room in Marketplace budget for capital investments. Optimistic that city can help with expenses in the future.
 - vi. City's 10 Year Capital Plan - \$50 Million over 4-5 years
 1. Gaps – streets, sidewalks, rebuilding bike path, City Hall Park, vehicle fleet – fire engines, water line funding

2. How to pay for it – City is in a better place financially now, consider taking on new debt, 60% would come from new general obligation bond
 3. Other sources – Institutions, parking, philanthropic dollars
 4. Potential temporary increase in gross receipts tax – 2% to 3% to fund City hall Park, bike path and would go away after those investments completed. Serious conversation with UVM regarding arena downtown for sports events. Joint municipal venture between city and UVM.
- vii. Lorre voiced concern over cleanliness in the broader business district and cleanliness in the parking garage.
 - viii. Discussion on potential expansion of Marketplace district
- b. Request from Marketplace License Committee for expansion of cart footprint for Dave Stoll from 32 square feet to 60 square feet
 - i. Presentation on cart vendor program, Ron Redmond and Jenny Morse.
 - ii. Presentation from Dave Stoll on his new cart
 1. Discussion on making changes to standards for Cart Vendor program
 2. Concerns expressed about opening door to other cart expansions
 3. Idea of a pilot received positive response.
 4. Request for standards from committee
 5. Is less more?
 6. No decision made.
- VI. Executive Director's Report
- a. Request for approval of semi-permanent platform in Ben and Jerry's Outdoor café space during high season. Activating the top block. Semi-permanent café from May-October. Staff to develop draft standards for platforms and semi-permanent amenities. Ask for approval from surrounding businesses
- VII. Chair's Reports
- a. Parking update – Kelly Devine (BBA), Pat Cashman (DPW)
 - i. Marketplace garage repairs – happening now!
 - ii. Elevator replacement in August plus cleaning them differently
 - iii. Promoting events with ticket
 - b. Howard Center Street Outreach Program – Loss of weekend coverage to occur beginning in July.
- VIII. ADJOURN